



## About the Organisation

Edvolution is a social enterprise that works closely with the Ministry of Education and corporate partners to transform the education landscape through data-driven solutions. Our mission is to mobilise transformative leaders, competent educators and effective community builders to bring about lasting improvement to Malaysia's education system.

Our solutions include customised leadership programmes, curriculum development, teacher training and community empowerment. We integrate business leadership and management principles into our key activities to drive innovation and improvement in the education landscape. As a social enterprise, we also work with corporate clients, and reinvest our profits into community projects to benefit students, parents, and teachers.

Since 2017, we have provided training to 130 education officers, who in turn have mentored over 560 school leaders and 1,400 teachers in 140 schools nationwide, to impact roughly 42,000 students. As a diverse team of passionate changemakers, we are always looking for growth-oriented, purpose-driven individuals to join our team – to grow and lead change within society whether in small or big ways!

## Our Core Values

- **Collaboration** — We build effective, professional relationships within and across sectors.
- **Humility** — We demonstrate integrity, respect and a strong team spirit in our work.
- **Empowerment** — We create opportunities to empower others to reach their best potential.
- **Excellence** — We envision and strive for ambitious change in the systems and communities we engage.

**Role:** Impact Monitoring Specialist (Senior Associate)  
**Start Date:** Immediate  
**Employment Type:** Full time, 1-year contract (renewable)  
**Location:** Kuala Lumpur

Edvolution Enterprise is seeking a dedicated and skilled **Senior Associate for Impact Monitoring** who is passionate about our mission and our work to join our **Educators Leadership Development** team.

You will play a crucial role in ensuring meaningful and measurable impact on participants' growth and development. Responsibilities include designing and implementing an end-to-end impact framework, systematically collecting and analysing data, and presenting insights to stakeholders. Success is defined by the ability to refine impact metrics, distil complex data into actionable recommendations, and facilitate evidence-based decisions that consistently enhance programme effectiveness and participants' outcomes.

You will be based in Kuala Lumpur (hybrid work arrangement). There will be occasional work on weekends or after hours for training programmes or to meet urgent deadlines.

## Responsibilities

### 1) Impact Framework Development

- Design a comprehensive impact monitoring framework for education leadership programmes.
- Define relevant key performance indicators (KPIs), metrics, and tools to measure leadership competency growth and the impact of Edvolution's initiatives on participants.
- Create a comprehensive plan for data collection, analysis, and reporting to assess leadership growth both during and beyond the programme.

### 2) Data Collection and Analysis

- Collect data regularly and ensure accuracy and integrity. Monitor programme outcomes and KPIs, identifying trends for improvement.
- Analyse impact data to draw meaningful insights and actionable recommendations.
- Stay updated on best practices to enhance efficiency and effectiveness.
- Organise and moderate focus groups, labs, and discussions with participants, educators, mentors, and experts to gather insights for impact assessment.

### 3) Impact Reporting and Presentation

- Create comprehensive impact reports and presentations for both internal and external stakeholders.
- Research and produce papers and comprehensive guidelines showcasing successful practices, strategies, and insights from Edvolution programmes.
- Communicate data-driven impact, insights and findings clearly to inform decision-making.
- Collaborate with the Communications and Advocacy team to highlight success stories and programme progress on social media platforms.

# Requirements

## 1) Knowledge and Skills

- 3 to 5 years of working experience in impact monitoring and evaluation, preferably in leadership development, education, STEM, or non-profit sectors.
- Strong knowledge of impact assessment methodologies, data collection techniques, and statistical analysis.
- Academic background in Social Sciences, Education, Statistics or a related field is preferred.
- Strong understanding of the Malaysian education system and syllabus.
- Have a high interest in and passion for education.
- Fluent in English and Malay – verbal and written.
- Proficient in using Microsoft Excel, Microsoft PowerPoint, Google Sheet, and Google Slides, and other digital tools for education.

## 2) Ethically and Quality Driven

- Detail-oriented, KPI-driven and highly organised, with a focus on data accuracy and completeness.
- Proven ability to think analytically, interpret data, and draw actionable insights to inform decision-making.
- Excellent data visualisation and presentation skills to communicate complex data to diverse audiences.

## 3) Respectful and Collaborative

- Ability to work in a team environment, but also work independently in a proactive, self-directed fashion when needed.
- Not ashamed to seek help and provide help to team members when needed.
- Have high ownership of the tasks and involve key team members when needed.

## 4) Learning Oriented

- A fast learner with high initiative to learn from all internal departments / experts with minimal guidance.
- Resourceful to identify solutions to problems independently.
- Ability to quickly learn new software or applications.
- Display high initiative to learn to deepen understanding of the work.
- Resilient to meet the expectations / intended outcome of the project.
- Welcomes feedback and translates it into action.

## Revolutionise education with us!

1. Please complete the application form at <https://surveymonkey.com/r/EEApplication>.
2. Once you have completed the form, send an email to [careers@myedvolution.com](mailto:careers@myedvolution.com) to inform the recruitment team.