



**NATIVE DISCOVERY SDN BHD**  
62 Jalan USJ 2/5D  
USJ 2  
47600 Subang Jaya  
Selangor

**Website:** [www.discovernative.org](http://www.discovernative.org)  
**Contact:** +6016-4113260  
**E-mail:** [admin@discovernative.org](mailto:admin@discovernative.org)

## **About Native**

Native Discovery (Native) is a social enterprise that builds community-based ventures together with Orang Asli communities in Peninsular Malaysia. We envision a world where indigenous people are respected, valued, and meaningfully included in society.

We currently operate sustainable tourism activities together with 4 communities in Selangor and own Malaysia's first indigenous durian company, Biji Bumi Durian.

## **About the Role**

With the resurgence of domestic tourism and easing of restrictions, we are looking for a Project and Programme Coordinator to manage our sustainable tourism activities and other ventures.

As a Project and Programme Coordinator, you would be expected to:

- Design and build programmes that furthers our organisational mission of bringing the best of Orang Asli culture to the general public
- Develop our tour experiences and new programmes that support our Orang Asli partners in showcasing their knowledge to a wider audience while meeting client goals
- Organise events and curate activities for our clients, volunteers, and community partners
- Work closely on the ground with our community partners located in Orang Asli villages to coordinate and execute our activities with them
- Manage relationships with various stakeholders that are involved with our activities such as community members, business partners and volunteers
- Work closely with cross-functional teams and external partners to ensure the delivery of compelling experiences to our customers. This includes defining and driving project vision, coordinating resources from other groups (vendors, strategic partners), and supporting the team through key milestones.
- Provide on-the-ground insights to inform core decision-making processes.



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\*This position is semi-remote. You are to be based remotely but will be required to travel to communities for work and meetings in the Klang Valley on a weekly basis (KL and Selangor).

#### Requirements:

- Have a love for the outdoors, learning new things and meeting new people
- Have a love for bringing people together and facilitating conversations
- Have experience in organising events and large social gatherings (even if just for friends and family)
- Possess a diploma or degree in any discipline from a recognised university or college. All fields of study are welcomed.
- An excellent command of spoken and written English
- A working command of spoken and written Malay
- Have own transportation (car) and be available to travel to communities independently when required
- Experience in working with communities or being involved in social projects is an advantage
- Programme development, learning, and education experience is an advantage
- Adaptive and fast-thinker who is able to work independently and also collaboratively as part of a team
- Thoughtful, good humoured, and kind individuals are desirable
- Fresh graduates are encouraged to apply! 1-2 years experience in other fields of work, volunteering, and internships is an advantage.
- Role is also available at an internship capacity (3-months minimum)

Please send CVs and motivational statements to [daniel@discovernative.org](mailto:daniel@discovernative.org) to apply.