



## About the Project

RYSE is a Malaysian research and social outreach programme. Our vision is to reduce youth unemployment and increase upward socio-economic/wealth mobility of Malaysian youth. Our mission is to expose, upskill, and support youth through entrepreneurship and employability programmes to increase their chances at upward mobility. We are currently supported by Citi Foundation and hosted in Asia School of Business.

We run entrepreneurship and employability programmes to train and to support young people who are interested in starting up their own businesses or upskill themselves to improve their employability. Research data collection is also embedded in the programmes to contribute to academic research on entrepreneurship and youth employability.

## About the Team

We value:

- Excellence & Meaningful Impact
- Proactivity & Curiosity
- Collaboration
- Respect & Integrity

We work in ways that are:

- Intentional & Reflective
- Straightforward
- Open
- Flexible
- Fast



## About the Role

We are looking for a Research Associate to join us on our mission to create upward mobility for Malaysian youth. The RYSE team is happy to coach and train Associates who have had little working experience as long as it is someone who shares our mission and is aligned with our core values. We are looking for someone to start immediately.

Working hours are Mondays – Fridays, 9am – 6pm. There will be an hour unpaid lunch break. Salary ranges from RM3,000 – RM3,500 per month (negotiable), depending on levels of commitment and experience. No employment pension fund or insurance is included as it is a contract-based job. Allowances will be provided for full-time employees.

The work base is at Asia School of Business but Associates are also expected to be independent to work remotely and maintain constant communication with the team on dates decided by the manager.

## The Work

The Research Associate will be supporting in 2 responsibilities: Academic Research and Impact Measurement. The Research Associate is expected to:

- Produce comprehensive academic literature reviews.
- Be on the ground to collect data (interviews and surveys).
- Transcription, translation, and data entry for research purposes.
- Assists with analysing quantitative and qualitative data.
- Assists with the editing and preparation of manuscripts.
- Assists with duties related to the production of academic journals.
- Prepare reports of completed projects for publication in technical journals, for presentation to agency requesting project, or for use in future applied or theoretical research activities.
- Provide logistics and administrative support for events, conferences, and workshops.
- Other ad-hoc administrative tasks

*\*\*You are expected to be flexible and ready to occasionally assist with additional tasks beyond the job description.*



## Prerequisites:

- Graduated with a Bachelor's degree in any Social Sciences field
- Experience in quantitative or qualitative data analysis
- Experience in writing academic research papers
- Has produced academic research (ie: dissertation, thesis, research report)
- Passionate about social research, youth empowerment, and social impact
- Excellent organisational skills; attention to detail
- Able to handle stress in a fast-paced and intense working environment
- A flexible, proactive approach to work including the ability to prioritise and re-prioritise
- Strong desire to learn new things and grow professionally
- Excellent proficiency in English and Bahasa Malaysia
- Intermediate mastery of Microsoft PowerPoint, Excel and Word

## Desired:

- Experience with using R, Stata, and other data analysis software.
- Experience with impact measurement in social impact projects
- Good proficiency in Mandarin or Tamil

If interested, please send an email to [jiawei.chin@asb.edu.my](mailto:jiawei.chin@asb.edu.my) with your CV, your latest thesis/dissertation and a cover letter highlighting why you want to join RYSE and how you can contribute.